

Licence Number:	CR081
Station Name:	Black Diamond FM

Step 1 - Income and Expenditure **FILL IN THE SHADED CELLS ONLY**

INCOME	Sub-totals	Percentage
On-air commercial income (advertising, sponsorship and commercial references)	5,833	4%
Off-air advertising and sponsorship	0	0%
Grants	3,600	2%
Service Level Agreements/SLAs	0	0%
Fundraising, events and merchandising	0	0%
Donations	0	0%
Education & Training	0	0%
Membership Schemes	0	0%
Broadcast Access fees	0	0%
Other Income	3	0%
Sub total income (all cash income):	9,436	
Volunteer in-kind support (See Step 3)	144,080	90%
Non-Volunteer in-kind support (See Step 3)	5,910	4%
Grand total income:	159,426	100%

EXPENDITURE		
Staff	0	0%
Volunteer expenses	0	0%
Premises (rent, mortgage etc)	0	0%
Technical costs (studios, transmitters etc.)	2,659	30%
Marketing costs	163	2%
Administrative costs	2,873	33%
Programming costs	2,868	33%
All other expenditure	208	2%
Grand total expenditure:	8,770	100%

Surplus 150,656

Cash surplus (excl. all in-kind support) 667

Explain how the cash surplus for the year is expected to be used

the small surplus will be used along with cash in bank to fund upgrades in studio and aerials

Further information as appropriate

carried out survey among volunteers to establish the number of hours spent in studio in preparation in interviewing/recording and the senior members covering management, finance and marketing and operating systems for various regulatory bodies

Step 2 - Funding sources **FILL IN THE SHADED CELLS ONLY**

The total income entered here must agree to the income subtotal in Step 1 above and in cell C54

Funding Source	Amount	Notes
Local authority funding only	3,600	reduced due to cuts
Community Radio Fund	0	no applications
Other Public funding only	0	none available
Private/other funding	5,836	advertising + bank
Total	9,436	

Is any of this funding restricted? no

Step 3 - In-kind support **FILL IN THE SHADED CELLS ONLY**

Support Type	Amount (£)	Notes
Volunteer in-kind support (including summary of support e.g. Senior Volunteers)		
chair, tres, sec, schedule, tech & Adv /directors	27,993	e.g. Senior volunteers
	116,087	e.g. Volunteers
Other in-kind support (including summary of support e.g. rent-free studio)		
free use of premises	5,550	all-inclusive rent-3 spaces
professional support	360	attendance at board
	0	
Total	149,990	

basis for estimates given above e.g. based on Ofcom's Senior Volunteer Rate or FRG data based on rates of Surplus Based on Ofcom's Standard Volunteer Rate

Step 4 - Key commitment delivery **FILL IN THE SHADED CELLS ONLY**

Metric	Value
Average number of live hours per week	114.5
Average number of original programming hours per week	118.5
The percentage of your daytime output that is speech	30
Number of volunteers involved during the year	61
Total volunteer hours per week, on average	279

EXPLANATORY NOTES - Please Read Carefully!

If your Community Radio Station is part of a larger group this report should reflect the finances of the station itself. Where necessary the narrative should provide details on how any apportionment was carried out. Please fill in the shaded cells only. Income and expenditure items should be entered as positive values. Percentages are calculated automatically. Ofcom needs to analyse income by source and by type so you may find you are entering similar information twice. **There is only one sheet to fill in.** **Step 1** - Income and Expenditure **Step 2** - Income by source **Step 3** - In-kind support - a breakdown of services provided for free **Step 4** - Key commitment quantitative information

The amount for 'in-kind' support is automatically generated from Step 3 below

insurance, telephone, website, accountancy etc
Ofcom, prs/mcps, ppl, other

Ensure an answer is provided. We will ask for clarification if section is not completed.

Please use this section to separate volunteer in-kind support from other in-kind support

In kind support is revenue that is received not in cash but in actual services or time such as free rent, free use of vehicles, staff time, etc

Use a separate line for each

e.g. Transmission
e.g. Premises
e.g. Vehicles
e.g. Business rates

For each type of support received, explain the basis for estimation. Voluntary support must be recorded using Ofcom Volunteer Inputs rates. <http://stakeholders.ofcom.gov.uk/binaries/broadcast/radio-ops/volunteerinput.pdf>

Some of this information is replicated in the key commitments report form under 1.2

This is output created live by someone in the studio or in linked locations and which is broadcast at the same time.
Original output may include pre-recorded as well as live material, but should not include repeats, voice tracking or periods using automation.