

Minutes of the Board of Midlothian Community Media Association held on Thursday 5 March 2020 held in Newbattle Community Learning Centre @ 7.30pm. Present: Steven Horsburgh (SH), Carrie Campbell (CC), Kim Thomson (KT), Gordon Clayton (GC), Chris Mackrell (CM), David Aird (DA), Tony Conlin (TC)

Apologies; Addie Thomson (AT) & Bob Miller (BM)

Minutes of previous meeting held on 16 January 2020 : Approved on the proposal of CC seconded by DA

SH joining later - GC chairing meeting until SH arrives

AOCB

TC raised if presenters have visitors coming in they should make others aware if they are not going to be able to do their show. TC will put post on FB page.

SH joined meeting; took over as chair of meeting

KT raised:

1. BrunoJ emailed board regarding careers event at Mining Museum on 2 & 3 June; looking to see if BDFM would attend. Board agreed it would be a good event to cover and advised we would cover cost of hiring van to take portable studio along and do demo. KT to go back to BrunoJ to ask members if anyone interested in attending. Goody bags would be handed out to all attendees and BDFM invited to add item(s)
2. email received from potential volunteer; however based well outwith Midlothian which would mean only recordings available and also no guarantee they would be solely for BDFM. Advised to decline offer.
3. Email received from Midlothian Group, Enable. Looking for someone from BDFM to attend one of their meetings to talk about BDFM. Meeting in September. Advised to contact for more details.

SH advised jingles updated - including new presenters.

Drive show could be called Drive Time or Drive Home - presenter should be consistent and stick with one name per show.

Presenters looking to make own jingles - Board agreed better to keep daytime show jingles as standard format for consistency. Specialist Shows' jingles need to be agreed by Board but can be different from standard jingles

TC arranging to bring in guest presenter with carer. Jingle with guest name made up and in library. Also arranging for another presenter to join Dance team on Saturday evening - Lisa Conlin

Complaint email from listener.

Presenter used studio phone to call out and recipient emailed to complain and say presenter swore at him. There was another presenter present at the time and both members confirmed this did not happen.

SH emailed complainant to acknowledge receipt and confirm that the matter would be investigated. No further emails were received from the listener.

Presenter advised not to use studio telephone to make outgoing personal calls.

Finance:

Funds in bank - £15205.86.

Includes funds to purchase new equipment required for new site

Also includes Donation of £5000 given by Bill Prentice. Board agreed that this should be ring-fenced for a particular purpose; to be agreed but should be something that would contribute to the longevity of BDFM; eg new desk for studio. Would like to include an award for a young person in Bill's name. Details to be discussed further.

Power Increase update:

No further update from Ofcom; CM to chase this week. Board agreed no equipment should be purchased until go-ahead from Ofcom given

Desk Repair - Com1 button sticking:

major repair now required or new desk. CM will check for price of repair; and if feasible to repair.

Desk is 14 years old so discussing the possibility of replacing.

Suggested donation from Bill Prentice used for new desk

Ask schools/colleges to see if any 2nd hand desk to purchase.

Agreed an easy to use desk would be preferable to ensure all members would be able to operate easily.

Volunteer handbook - work in progress

Midlothian Schools podcasts:

Newbattle have put in entry; Alan Thomson will speak with schools again to progress

Gorebridge Police Station:

CM & CM visited and confirmed that the space would be suitable for BDFM.

Sufficient space and if we can go into building there is chance of speaking with architect before building plans completed.

Confirmed Nursery from Community Centre would move to new Easthouses Primary School when ready - then it would not be viable to keep Community Centre open; timescale 2-3 years.

Police Station requires roof repair; Gorebridge Community Care (owners of Police Station) applied for Grant for roof repairs.

Fundraisers:

Quiz night at Gorebridge Bowling Club - raised £341

Race Night in April at Dean Tavern, Newtongrange

Branded clothing:

jackets/t-shirts etc - TC will check with Ian Hunter for prices and report back to the Board.

Next Meeting 23 April 2020