

Midlothian Community Media Association-Board of Director's Meeting 15th December 2014

Present: N Dunk(ND) C Crawford(CC) S Horsburgh(SH)R Miller (RM)C Mackrell(CM) G Clayton(GC)

Apologies: D Aird

Minutes 13th October-Approved on proposal ND seconded by CM

Business Arising:

- a) New Computers/Software---Other matters had become more pressing but would be purchased/installed
- b) Advertising: ND had produced a rate card and was trialling it with local firms to get reaction.
Agreed to go with it if charity number was omitted or MCMA name added
- c) Insurance: Indemnity Insurance to be taken out @ £96 pa---Libel and Slander@£1500 too expensive. It was agreed on advice from Zurich that a guest waiver would help mitigate risk.CM proposed an alteration to Volunteer Agreement to place responsibility on Presenters to get waiver signed
- d) Hub clearance to be done on a Sunday. Need for space for promotional material/equipment.CM offered to train more people on how to set up training studio in another room so that we get new recruits' on air' faster.
- e) Schedule: Cover improving-thanks to SH. It was agreed that 4-6 was to be Drivetime and anyone starting earlier should brand the slot as 'Afternoon show' Paul Renwick to be offered Current Affairs slot on Saturdays from 8am or 8.30am. If earlier interest in poetry slot still existed(RM to check) then possible link with Book programme. Brian Dempster 'buddying up' with Jay Allan before starting a Dance Music Show on Saturdays. Weekly Schedule to be mailed to ND on Sunday Nights for display and volunteers to fill in any gaps.The online schedule was not being used as envisaged. Requests for Scott Wilson Jingles to be submitted by 31st January through Geoff Ruderham. Jingles listed under SH were available to be used.
- f) Dalkeith Lights: Effective promotional events-Thanks to All
- g) OFCOM: Location change appears to be accepted as no correspondence received.
- h) Grants: Recommendation £3K in year 1 but no grant in successive years probably down to Council budget reductions, new applicants and possibly current bank balance. Other groups were suffering also. We may be able to apply for an under £3K grant next year but if not successful then we have 15 months to try and replace the income stream.
- i) Possible new volunteers with expertise in sound/transmission. GC to put them in touch with CM to see what they can offer in terms of advice/assistance
- j) Festive Schedule: CM will trial inserting pre-records into sustainer and check that it will work plus offers from volunteers should provide good level of cover. Thanks to DA and Heart of

the Matter team for Christmas Day programmes and repeats of 'Musicality' –Ashleigh Gray would help on New Year's Day

4. Finance: £8564.40

5. CM explained that parts had to be taken from the training unit to keep the station functioning. Quotes for parts and upgrade to Synergy had been received from Clyde Broadcast. It was agreed to go with parts around £1050 but CM would check that individual parts could not be sourced elsewhere for less. The upgrades up to £1500) will be necessary but could be postponed. RM had brought in details of Coal Industry Welfare Funds which GC agreed to approach.

6. Requests to stream our programmes on internet stations should seek approval by the Board before going ahead.

7. Rock Show: Chris Sharp giving up for family reasons. Possibility of it being covered by a rota.

8. Web Links to individual sites. Agreed but Presenters need to supply information to make sure the host site (BDFM) is supported.

9. Digital Trial: Still interested if we can get a suitable partner. OFCOM will pay trial costs but if successful then stations will have high line rental costs to find.

10. ND will cover Advertising following the untimely death of Brian Smith who will be sadly missed. The rate card will allow other Directors to at least deal with initial enquiries.

After lengthy discussion on the co-option of both Associate and Full Directors, it was agreed that ND should email all members inviting them to put their names forward for consideration by the Board. Co-opted members would only serve until the AGM where they would have to be elected in the case of full members or invited by the new Board in the case of Associate Directors.

11. An application to re-join the Association by former members was discussed at length. While the circumstances of their departure were contentious their actions in the aftermath brought the radio station into disrepute and caused stress to members of the Board. After due consideration, it was decided not to readmit the two individuals into membership of the Association. ND to advise the applicants.

12. Russell & Caroline had recorded a programme from Lasswade School for Christmas

13. RM reported on the potential link to SESTRAN/cycle race which would be to mutual benefit.

CM had fixed basic CCTV and would investigate the cabling to the other cameras when time allowed.

14. Date of Next Meeting: Monday 19th January 2014 @ 7pm @ Newbattle Centre.