

Minutes of the meeting of Midlothian Community Media Association-- Monday 13th June 2016 @ 7.00pm

Present: Bob Miller (BM) Steven Horsburgh (SH) David Aird (DA) Carrie Campbell (CC) Chris Mackrell (CM) & Gordon Clayton (GC)

1. *Apologies for Absence – CC would have to leave meeting mid –way but will return later*
2. *Minutes of Meeting held on 25th April-----Approval of the Minutes proposed by CC seconded DA*
3. *Business Arising*

- a) Police input: GC had emailed Sgt Aitchison for a starting date but no reply
- b) Banners: Delivered and in use at the Galas
- c) Gift-transmitter hosting: CC to get address from SH
- d) New Insurers: All in place over 12 months- cost of £900
- e) Galas: Mayfield & Newtongrange complete Gorebridge (18th June) and Dalkeith Festival (AUG)

Thanks to all who have worked at the stalls and getting equipment to venues. Donation awaited from Mayfield. Sales and interest encouraging.

- f) External Events: School Careers day @ Lasswade went well. The Volunteers Awards evening will produce a good programme that we will play it out twice. Audio walking tour around Penicuik estate being recorded for future transmission.

4. *Advertising/Audience Figures*—Citizens Panel results could be extrapolated as 10,000 listeners since the last study. Community News @ 17%was the highest given reason for listening. CM suggested that we need to take our news beyond a list of events on more occasions.

5. *Finance*

- a) Current position: Around £5K
 - b) Bank Account Statements/signatories- CC going into Bank on Friday to sort out.
 - c) Accounts 15/16: —Approval required by full members of the Board electronically as no time to examine them in detail at the meeting.
 - d) Fund raising: Work continues on Football & Country Evening
6. Licence extension: Once the accounts are approved we are nearly there;

Action Points: CC to add a directorship, reword part of the accounts blurb and insert current balance

CM to try to re-align the accounts section

GC to send the application and supporting material

7. *Scheduling/Returning presenters: Problems with Keiran re his judgement. SH has told him to stick to music in Library. The 'discussions' on Facebook even within a closed group were unedifying and as Keiran is a minor , Adults should close down conversations and refer to SH. Keiran will take down post about wheelchair from his own page(removed from 107.8 Work page by Admin) SH has had a conversation with Keiran and will provide mentoring/coaching. Informal approaches to re-join from former volunteers were inappropriate.*

Requests to return will only be considered if a formal request is made and agreed by the Board. The day-time schedule was being filled by a small group and the Board as a whole did not have a problem with that but all other scheduling matters fall to SH. Schedule is largely full with new presenters doing well.

8. Presenters' meeting—Agenda BM to notify through Facebook and request items for discussion

AGM-27th July 2016 – BM & SH to retire and the remaining Board members agreed to support their re-election. BM & SH to indicate willingness to stand electronically

Presentation of 'golden microphone' to Bill Prentice

Accounts to go on website and 20 copies to share available at the AGM- CC

Name Tags- CC Provisions SH Arrangements GC

The Board agreed to recognise the existing membership list for the purposes of conducting the Business of the AGM.

Nominations for the Board to be in by noon on 20th July

10. Equipment-Software Update: Synergy update running well. Problem with News. Power supply for Sustainer blew up and thanks to Mackrell family has been replaced. Jim Fregin has produced a spreadsheet of the library and will update on a regular basis

11. AOCB

Invitation to retiral event for Alison from the Nursery. BM to think about a representative.

Stock of merchandise depleted. Minimum number of cheaper mugs to be purchased.

Research cost of a jute bag for future decision by the Board.

500 car stickers to be bought.

Signal problems in Gorebridge- Need to promote listen on line or through an app.

Halkerston Mast for transmitter to be kept under review

David in touch with Margo Russell re 'Mayfield Makes Movies'. Interview

A further interview to be recorded with Faye Lenore

12. Date of Next Meeting

Tuesday 26th of July 2016 @ Newbattle Centre 7pm (Short Meeting)