

Meeting of the Board of Midlothian Community Media Association held on Sunday 9th March 2014 @ 11am in the studio of Black Diamond FM, Newbattle Community Centre

Present: D Aird, S Horseburgh, R. Miller, C Mackrell, C Crawford, G Clayton (Company Secretary) and BJ Smith

Following the death of the Chairman, John Ritchie an emergency meeting had been convened to ensure continuity of service in relation to the radio station.

Gordon Clayton took the chair for this meeting until an interim chairperson could be appointed to serve until the next AGM.

LINKS WITH THE FAMILY

Caroline had received the news from Catriona Ritchie on Saturday while Catriona was still at the hospital. No further details were available. Caroline agreed to link with the family to provide support and ensure that their wishes be respected.

INTERIM ARRANGEMENTS

Caroline Crawford will be Chairperson and licence holder and act in a similar role to John Ritchie in relation to station matters Bob Miller Appointed Vice-Chairperson

In respect of the Bank account held by Royal Bank of Scotland. Caroline Crawford, Bob Miller and Brian John Smith will act as signatories and that two out of three signatures would be required on all cheques.

C Mackrell confirmed as Head of Technical

INFORMATION

An email to all volunteers using combined lists held by Caroline Crawford and Chris Mackrell

Agreed statement to go on web-site

Only one statement on air agreed-Geoff Ruderham to be asked to read tribute at 10am on Monday

Gordon Clayton to inform COUNCIL/MVA/OFCOM/COMPANIES HOUSE

Caroline Crawford to inform OSCR/HMRC

David Aird to contact Colin McCall

It was noted that The OFCOM Annual Report was due in April

TRAINING SESSIONS

It was agreed to continue with the sessions

Bob & David will support Gordon and Chris

Gordon is going in for eye procedure on Friday and will not be available next weekend and maybe for a longer period.

KEYS/EQUIPMENT

Caroline Crawford will hold set of keys and use her judgement regarding picking up anything that belongs to MCMA

MAST

- Testing at the moment- plan to install on March 22nd-6am if available---station off air for short time

Aerial Main installing FOC in return for adverts

MEMBERSHIP

Suzanne Mackrell will sort out database

CONTACTS

After discussion,Caroline Crawford agreed that her Mobile Number would be available

MEMORIAL

A permanent memorial to John Ritchie will be considered at a later date

THANK YOU

The work done by Caroline and Chris was appreciated as was the attendance of Board Members at short notice

DATE OF NEXT MEETING

Thursday 27th March @ 7pm in Newbattle Centre