

## **Midlothian Community Media Association**

### **Meeting of the Board of Directors held on Thursday 25<sup>th</sup> May 2017**

1. Present: S Horsburgh (SH), Carrie Campbell (CC) C Mackrell (CM) and G Clayton (GC)

Apologies for Absence: Bob Miller & David Aird

2. Business Arising: a) CCTV- Extension to cover key safe- Remind Geoff to speak to Aerial Man

b) Galas: Volunteer response low- Mayfield to pull back to stage only unless sufficient volunteers

CC emailed the group during the meeting and got some positive replies for later dates

Rachel had Dalkeith events in hand.

C) 10th Birthday Concert: Technically a success and those attending enjoyed the bands.

d) Volunteer Celebration: September or later

3. Advertising: Cupar Ford trying Facebook Campaign for this period. Might return for '67 new cars

Mining Museum now active-£70 for production----but use of mining museum free. We are now registered with voice 123 as a charitable body for reduced rates. Interest from Borders College in an advert.

5. Transmission: After a full discussion it was agreed to seek an arrangement with NWH in writing before applying to OFCOM. As the best site at NWH is a 3 sided barn we will require a secure waterproof cabinet that could cost around £900. It was agreed that CM and SH would seek the agreement in writing with NWH while exploring the option of RYZE which is in the vicinity and would provide a similar cover with the possibility of an indoor location. CM to view the locus and if suitable make enquiries with help from Russell Aitken who knows owners.

6. Election: Agreed that BDFM would only have a post-election Breakfast Show with G Ruderham.

7. Journalism student: Lauren Walker from Napier coming in July as a placement. She requested software from Burli. GC had agreed a free trial and CM would add the software as Administrator.

GC to advise presenters of when Lauren will be in and ask for their co-operation and support.

8. AGM; Date set back in February as Wed July 12<sup>th</sup> @ 7pm in the centre

Key dates; deadline for resolutions---14<sup>th</sup> June- can only be submitted by full members and will require 75% of those eligible to vote in favour

Formal notice of meeting by 21<sup>st</sup> June

Nominations of full members as Directors by 5<sup>th</sup> July by 6pm to the Secretary

CC & SH will retire but are eligible for election.

It was agreed that nominations require the support of 2 other full members

In respect of membership, the minimum of £1 will apply and can be paid at the meeting or in advance using MYDONATE. All those involved in the process of nominating persons to be Directors or bringing forward resolutions require to have paid their subscription. The £1 is a minimum and

other donations will be gratefully received. Those subscribing already through MYDONATE will be deemed to have paid their membership.

To avoid volunteers completing a volunteer agreement without joining the Association, it was agreed to add a condition to the volunteer agreement that you must join by means of a separate form.

All of the above information to be made available via the Message Centre within the office of the studio.

9. Administration: Margaret Hamilton will be working with GC on a Wed pm initially. CM had allowed access to some additional email accounts.

10. Newbattle Centre Management Committee: GC and M Clayton will offer to serve for the next year

11. AOCB

Offer of creative input from Blanca to be made available to presenters that would like their programme to have a new and hopefully improved sound. SH to liaise with Blanca and contact presenters

Equipment: a new laptop would be on CM's wish list

SH and Bob Miller to come in one Sunday to move old equipment to Stobhill.

Date of next meeting: 29<sup>th</sup> June @ 7pm