



Midlothian Community Media Association,
Newbattle Community Learning Centre
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Black Diamond 107.8 FM
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Minutes of Board of Management Meeting, September 20th, 2012.
Held in Newbattle Community Learning Centre, 8.05PM.

Present :- John Ritchie, Jim Ritchie, , Caroline Crawford, David Aird, Gordon Clayton, Colin McCall.

1. Apologies :- Bob Wood, Laurence Reid, Christopher Mackrell, Steven Horsburgh.

2.SUBJECTS FOR THE AGENDA

Jim Ritchie - Work Experience and AOCB.
Brian Smith - Advertising
David Aird - Christmas 2012-09-20

Firstly the MCMA / BDFM Office Bearers were confirmed.

Chairman - John Ritchie
Vice Chairman - to be confirmed at the next board meeting
Secretary - Gordon Clayton
Treasurer - Caroline Crawford

A letter needs to be sent to Companies House confirming this. Colin McCall confirmed this and confirming Brian John & Steven Horsburgh needs to be done before March 2013.

3.Work Experience:

Jim advised that he has had several enquiries regarding Work Experience at BDFM. Most of October and November 2012 is booked.

Jim has had some problems with the forms – not getting them directly.

Jim requested that a large envelope/folder will be put on the wall marked “Work Experience Mail”. This was agreed and approved with the board.

Jim has also devised an Application Form for the Work Experience. Again, this was agreed and approved to be used for any work experience application.

Jim has refused some people due to lack of form/contact information being given.

John asked that this form is made available on our website so people can download, complete and hand in.

So far Jim has had 5 people in through the work experience.

He wishes to push this forward but is incurring in costs and asked the board if a budget could be put together so Jim can claim expenses for postage, petrol etc. Jim thought about £50 a year was sufficient. John recommended S.P.R.F for a training budget. John confirmed that MCMA/BDFM have never allowed for presenters expenses. Jim also confirmed that he has 2 girls coming in from Dalkeith High School – 4year students...

4.ADVERTISING:

Brian confirmed the following as possible future adverts:

Lothian Motorcycles who train youngsters to sell and fix motorcycles.

Would like a jingle.

Keith Murphy – Burnt Out Records, Penicuik

Can do and has offered to do jingles . The script has already been prepared and Brian will get this to Keith.

Garden Close Centre – Gordon Close. Very keen. Talk of approx £2k per year for advertising.

Tyre Company – Advertising on Radio Forth at present, have requested Brian to reapproach them in October 2012. They are budgeting for approx £300 per month . Jingles already done.

Clippers Indian Restaurant, Penicuik – Have offered Vouchers for Meals to run as competition for advertising.

John mentioned that Ian Grimstead will be doing a special Politics broadcast on 6th October 2012 with David Hamilton and Colin Beattie.

Caroline seeked confirmation on age limits and the studio.

Colin and John confirmed that Under 16yrs need to be accompanied by a parent or guardian.

John felt the age was 16yrs if broadcasting. Colin thought the age was 18yrs. Gordon added that a 16yr old can work with parent/guardian. Research to be done and confirmed to the board.

5. CHRISTMAS 2012

David Aird raised about Christmas Hampers for this year, wanting to get started early. John gave David Derek Kelly's number to discuss further.

David also requested more BDFM Leaflets.

The board agreed that Christmas music has not to be played until Monday 10th December 2012.

David Aird confirmed that the Heart Of The Matter team would like to do a Christmas 3hour Special on Sunday 23rd December 2012.

Gordon commented on sending an email to all presenters to encourage Christmas specials and feedback.

6. A.O. C. B.

John advised that we have changed our BT package. Our streaming has been unsteady therefore they have moved the broadband line from 4488 to the office line 4822.

CMA Cheque is due. £300 + £50 register fee.

John is having a meeting in Glasgow with SBN and CMA regarding to coming to an agreement with all the community radios.

John also said that there is no copyright on music prior to 1962 and no copyright on unsigned bands either.

David commented on a programme he recorded off the BBC. He spoke to BBC regarding broadcasting this again on BDFM and was advised that the cost was £250 per minute.

John confirmed that the Remembrance Sunday will be from 10am – midday on Sunday 11th November 2012.

John also advised the board that at present we are unable to put shows/ programme shows into the sustainer as the timing is too tight.

Jim Ritchie requested that the big boxes in the office be moved. John advised no room in the hub. These were LPs that were given to BDFM to sell to make some income.

Some board members agreed that the Community News Folder needs to be updated regularly. And could people stop taking the paper out of the folder and not putting it back in.

David Aird confirmed that the Heart of The Matter team could do a 2hour slot on Sundays 8am-10am... but only if someone was there to take the disc off at 10am.

Caroline requested from round the board any ideas for a Sunday from 10am –midday. Caroline also requested more information on Lew Alpaugh. Colin said he would hand in the discs.

Colin advised he mainly played Brass bands, keyboard player, county feature and mostly local bands were what he would play on a Sunday.

A Great Thanks went to Colin McCall for all the hard work in getting the VAT back from HMRC from previous years..

Colin expressed his concern that the Corporation Tax was not working online. He has sent the information to HMRC to advise them and to appeal against the £100 penalty fine because it was not working.

7. Next Meeting – Thursday 1st November, 2012 at 8.05PM. @ Newbattle Community Learning Centre

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