



Midlothian Community Media Association,  
Newbattle Community Learning Centre  
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**Minutes of Board of Management Meeting, April 25<sup>th</sup> 2013**  
**Held in Newbattle Community Learning Centre, 7.30PM.**

Present :- John Ritchie (JR), Jim Ritchie (JSR), Gordon Clayton(GC) Brian John Smith(BJ),D. Aird(DA), Bob Wood (RW) from 8.15pm,Caroline Crawford (CC), - Steven Horsburgh (SH)

1. Apologies :) Chris Mackrell (CM) Laurence Reid (LR) Midlothian Council CLD

2. Minutes of 10/01/2013 Approved as correct record proposed by CC Seconded by BJ

**3. MATTERS ARISING from MINUTES**

- a) Cleaning still an issue; Sugar traces still around. JSR to talk to offenders.
- b). Desk: No movement on refurbishment. Payment withheld
- c) Listings: Still absent from Advertiser. CC had contacted Advertise with up to date programming. Editor doing promotion of paper on Wed drivetime. Joint effort on parking charges at Lid. Hopefully all this cooperation will be to mutual benefit.
- d) Scheduling: Geoff continuing to assist with changes including new Rock Show Presenter, the welcome return of Danni Rowley and Craig Johnston, Les & Christine reducing contribution.
- e) Programme Formats for Breakfast/Drivetime: No progress
- f) Website: / Traffic : CM has sent apologies so no update on provision of traffic announcements on car radios and the absence of the congestion colour changes on the travel map. SH suggested a Traffic Scotland App for those using tablets.
- g) OSCAR: JR had dialogue with an officer and agreed to re-send accounts for the last year
- h) Revenue Grant: £3600 awarded. The overall budget reduced by 13% and a review of what the council may fund in the future planned.
- i) Claire Miller of Newbattle CHS bringing a small group of students in June to discuss a 'Newbattle' programme
- i) Discussed meeting with Don Ledingham the future of NBCL and our studio location. Report of the meeting attached.
- j) Carpet tiles: BJ produced sample but it was decided not to proceed.

4. Financial Position Approximately £6000.00 in Bank + revenue grant Licences and Other large payments due.

Accounts 2012/2013 presented showing increase in bank account due in the main to VAT returns over a considerable period. CC to negotiate with Mark re accountancy costs with starting figure of £300 Inc VAT but noting that previous accountant charged £600.

5. Reports: OFCOM report submitted and following a short extension to incorporate the latest accounts, the financial report was also sent and acknowledged. JR thanked CC & GC for their assistance. Companies House return of current Directors and other details also sent and acknowledged.

6. Systems not working:

Door entry-Colin the Dish to be asked to repair

Sky News: Faults creating poor image of station and presenters. John Handler to be contacted about getting this fault corrected.

7. Advertising

Swift taxis on hold

EBK Furnishings positive

Cupar Ford still active but payment sometimes delayed  
Esk Valley View prepared to include Listings at no cost to us and want to develop links to mutual benefit.  
Accountancy Services. Unable to offer payment/advertising in kind according to OFCOM. There may be another way of doing this but meanwhile  
BJ given go ahead for introductory rates.  
Collaboration with Castle FM re Fort Kinnaird  
Contact made regarding developments including a cinema at Straiton  
Advertising of places selling alcohol restricted to post 9pm  
Indoor football another contact  
Congratulations to BJ on his work on behalf of the Board.  
BT Package: JR was congratulated in negotiating a significant reduction in our Package and he acknowledged Ed Wikowski help in this matter..  
8. Training: Try to run a short course before summer to increase pool of presenters. Check availability of a room in NBCL on weds. GC  
Steve interested and try to involve Chris/Geoff  
9. Gala Presence: CC to email all presenters to see if there was interest in having stalls.  
Suggested that car stickers should be the only giveaways. Discussed fleeces for presenters and a cost to be sought and then orders requested from presenters.  
10. SCBN: Alec from TWO LOCHS taken over as acting chair from JR who will remain on the executive.  
11. Date of next meeting: 23<sup>rd</sup> May @ 7.30pm to include preparation for AGM  
12. AGM date Thursday 20<sup>th</sup> June-CC to contact Mining Museum

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