

Minutes of the meeting of the Board of Directors held on 15th August 2017 @ Newbattle CLC @7pm

1. Present: Matthew Ronaldson (MR) Addie Thomson (AT) Bob Miller (RM) Steven Horsburgh (SH) David Aird (DA) In attendance: Chris Mackrell (CM) and Gordon Clayton (GC) Company Secretary

2. Apologies for Absence were received from Carrie Campbell (CC)).

3. Minutes of the previous meeting held on 24th July 2017

Approved on the motion of AT seconded by SH

4. Business Arising:

a) CCTV- Still awaiting adjustment to cover cage

b) Security: New Padlock purchased and new password to be set – RM

c) Gifts: Lauren Walker gifts actioned but Lorna McKellar still to receive agreed gift- SH

d) Hub Clear out---- Started but more work required and visits to recycling centre. A donation from AT may have been given inadvertently to a member as surplus to requirements.

e) Fan donated but presenters should not use when live mic in use. Discussed moving Air conditioning office unit to studio-SH to speak to Denis Campbell.

f) Passwords- List still to be printed –CM

5. Transmission: Aerial Man pointed out the logistics of installing the aerial in the mutually agreed location at Ozone Lothian Ltd. The only part of the building suitable was not acceptable to the owner so effectively it is not an option. CM had withdrawn the proposal from OFCOM and the search goes on. After a lengthy discussion examining a range of options, it was resolved that;

Return to Lawfield and try to contact owner- RM/SH

Try to get Aerial Man back to NWH site @ Mayfield-CM

Speak to senior partner @ Blackcot Medical Centre-RM

6. Finance: £4500 in Bank----Aviva cash still to be spent CC/CM

7. Advertising: Strong possibility of a garage for 12 months light. Restaurant in Dalkeith also likely. Vogrie Golf Course staying open so a chance to get repeat business.

After an approach by AT, Shaz Ruderham had spoken to RM and offered her services to pursue advertising for the station on a voluntary basis. This would include staffing the office Wed AM. The Offer will be accepted and while Shaz would have autonomy she should keep RM aware of business being signed and sealed. SH needs to be aware if production required.

8. Fund-raising: AT expressed frustration at the lack of response from some presenters in relation to events and requests for help. This sparked a debate about how the station worked and the varied contribution of volunteers. It was agreed that the station was running quite harmoniously at the moment and that we do not want to lose people but more will be required from everyone if we are to prosper. CC had enquired about bag packing but slots not available to 2018.

9. Grants: Awards for All application submitted. Bags of help----6 months lead in for Tesco scheme- Need to have a project and if it involved the realignment of Hub/Office-we would need plans, permissions etc. Tudor trust might be a possibility for equipment/running costs

10. Day-time gaps cause concern but may be a summer problem. AT has some new people in for training but mainly available eve and w/ends..

11. Printer working with new toner- Costs for replacement printer not a priority

CD decks----Under repair----temp. Units working except track 1 on CD2

12. OFCOM: DA will try to attend meeting on Market report. BDFM provides more local programming than average and spends a lot less thanks to not having staff.

13. AOCB: Community safety tracks—use short ones

Heart of the Matter short-listed for Jerusalem Awards

AT + Bruno will do event at Mining Museum, Russell Aitken @ Star Park—RM to ask presenters to plug before Sunday.

Emergency lights: CM to ask Geoff Ruderham to contact Bob Colvin

Board should be thinking of finding someone to 'shadow' secretary role as GC indicated it would be his last year in that role.

Date of Next Meeting: 11th or 12th September at 7pm--- RM to contact CC to see which evening suits best.

