

Minutes of the Meeting of the Board of Directors held on Monday 18th December 2017 at 7.15pm

Present: Bob Miller(RM) Steven Horsburgh(SH)Carrie Campbell(CC) ,Matthew Ronaldson(MR)David Aird(DA) and Gordon Clayton(GC)

RM introduced Mark from What's On –Lothian who explained about his Facebook page. After discussion we agreed to co-operate over a couple of months. Agreed: Mark to send items to community news email address, we would link to his Facebook page and advise Presenters of its presence as a resource. Audio content of interviews would be welcome. Mark to consider training

1. Apologies: Addie Thomson (AT), Chris Mackrell (CM)

2. Minutes of the Meeting of 6<sup>th</sup> November approved –proposed by SH seconded by CC

3. Business Arising:

a) SH to get box to value of £40 for Mrs McKellar- Action point

b) CC had cleared one of the filing cabinets in the Hub and shredded documents. Cabinet to tip

c) Air Conditioning unit redundant. Circulate studio air when centre empty and doors can be left open.

d) Security--- Hub- padlock& Keys supplied. It was agreed to hold a key within the metal cabinet and Board Members who need access plus Jim Fregin to be given keys to cabinet.

e) Community Safety tracks; Replacements awaited meantime long versions to be removed with the exception of reporting hate Crime and Domestic Abuse

f) Emergency Lights: CM to remind Geoff R. to speak to Bob Colvin----Action Point

g) Jim Fregin now administering Community News

4. Aerial: CM reported- Letter from owners awaited- aerial man still to deliver verdict on line of sight Visit to firm up cabinet location still to take place.

5. Finance: Unpaid fees---revert to single form-CC to find wording that agrees to charter and membership and send out to non-payers/joiners or both. Grant from Council to be £1450 down £550. Donations from Christmas messages £200 + Stepping Stones £100 + collecting box £25. Other donations slow to gather (lights and Mayfield Gala) CC had tried without success to collect donation from D Gillan for Skababs night. Midlothian hospital have donated. Love my bed(Robert and Steve from Stepping Stones) had suggested a scheme that involved a commission payment but rejected it as a read out on air item as it compromised advertising policy. Annual returns to Companies House and OSCR filed-(Thanks to CC) Claim on Aviva £100 made. UPS batteries ordered---Line of Credit to be established for main supplier of equipment to be bought from Awards for All. (CM)

6. Equipment: Replacement CD decks installed and working well- Thanks SH/CM

7. Membership Re-Application: Craig Gordon will be invited to re-join on the basis of doing cover and not getting involved in Sports for BDFM

8. Newtongrange Masterplan envisages the centre closing within its 10 year lifespan. Plan was poorly researched and flawed in its recommendations. The centre was not visited and they thought BDFM was a sound recording studio which might share a multi-use room in a new Community Hub. The Centre's short-term future is not clear if a Community Asset Transfer is not viable. Apart from staffing issues, there is Health & safety matters and a huge gap between income and expenditure. GC to write to Councillors

9. Advertising: Bonfire to take advert for Burns Night. Meadowfield pleased with cover.

10. Schedule: TC on Friday drive- Ang and Piero sharing Friday pm (happily) Tuesday Drive a mystery.

Christmas/New Year Schedule on wall and being filled up/scored out. Closed on Christmas Day but DA had a mixture of programmes pre-recorded starting with a comedy take on the Nativity (DA will share) any other material to SH for possible use on 1<sup>st</sup> January or other gaps. With the 'Eves' following on a Sunday, SH will contact Norm Dunk to see if he is staying on to midnight both nights.

No arrangement as yet with Jim Ritchie about the Bells and Beyond. It was noted that Bill Prentice, Graham McLeod and Rosie are all not keeping too well at the moment.

11. Trainees: AT had reported that good progress was being made by a number of new volunteers and a couple need to build their confidence. SH will use the 'listen again' facility to assess

12. Aquaid-Unsolicited Quotation- Discussed and rejected on costs/potential mess

13. AOCB: AT meeting Jake Heriot re 'Battle of the Bands'. CC to set up meeting in January re potential involvement with a Community Interest Company 'Heavy Sound' working with young people.

DA will speak to Alan Stewart at OFCOM re timescale for additional power/repeater Applications

Michelle Ballantyne MSP will visit with the local Conservative councillor in late April when all our Awards for All monies are spent and equipment in place. She had sent a letter of congratulation on our award and put down a motion to that effect in the Scottish Parliament.

Loanhead Gala are believed to want BDFM to provide music at their event

16. Date of Next meeting: Thursday 25<sup>th</sup> January 2018 @ 7pm (DA sends apologies as he will be in S.A.)